



UNIVERSITY OF  
PENNSYLVANIA  

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Abramson Cancer Center

**2007**  
**ACS IRG Grant Application**  
**Instructions**

Deadline: December 15, 2006

**Abramson Cancer Center of the University of Pennsylvania**  
**American Cancer Society Institutional Research Grant (ACS IRG)**

**Deadline: December 15, 2006**

**Submission & Budget Guidelines**

The Abramson Cancer Center of the University of Pennsylvania announces the availability of American Cancer Society Institutional Research Grants for junior faculty to conduct cancer-related research projects.

**Investigator Eligibility**

- Only junior-level faculty are eligible - faculty within six years of their first independent faculty appointment or equivalent (e.g., Assistant Professor, Research Assistant Professor) who do not hold independent national competitive research grant.
- Investigators who have an NIH Career Development (K) award are eligible if other requirements are met.
- Investigators who had a national competitive research grant that was not renewed and are still within six years of their first independent faculty appointment, are eligible.
- Citizens, non-citizen nationals, and permanent residents of the United States and its possessions or territories are eligible.
- Investigators who have received prior support from the ACS Institutional Research Grant are not eligible.
- Non-faculty (e.g., residents, fellows) are not eligible.

**Research Project Criteria**

- The ACS IRG funds innovative cancer research projects that have the potential for future peer review funding.
- Research projects currently funded through a national research grant will not be accepted.

**Funding Limits**

**ACS IRG awards range from \$5,000-\$30,000.**

**Allowable expenditures include:**

- Research supplies and animal maintenance
- Technical assistance
- Domestic travel when necessary to carry out the proposed research program
- Publication costs, including reprints
- Costs of computer time
- Special fees (pathology, photography, etc.)
- Stipends for graduate students and postdoctoral assistants if their role is to promote and sustain the project presented by the junior faculty member
- Equipment costing less than \$2,000. Special justification is necessary for items exceeding this amount, and permission must be obtained from the Society's Extramural Grants Department for the purchase of such equipment
- Registration fees at scientific meetings

**Non-allowable expenditures include:**

- Secretarial/administrative personnel
- Investigator/faculty salary support
- Tuition
- Foreign travel; special consideration will be given for attendance at scientific meetings held in Canada
- Honoraria and travel expenses for visiting lecturers
- Per diem charges for hospital beds

- Non-medical services to patients
- Construction or building maintenance
- Major alterations
- Purchasing and binding of periodicals and books
- Office and laboratory furniture
- Office equipment and supplies
- Rental of office or laboratory space
- Recruiting and relocation expenses
- Dues and membership fees in scientific societies

Questions regarding your budget can be addressed to Robert Wynne, Director of Financial and Administrative Affairs, Abramson Cancer Center at the University of Pennsylvania, at (215) 746-5520 or [wynner@mail.med.upenn.edu](mailto:wynner@mail.med.upenn.edu).

### **Award Period**

The award period for the ACS IRG grant will be one year from January 1, 2007 to December 31, 2007.

### **Submission Guidelines**

- All applications must be submitted using the Cancer Center ACS IRG Application Form. The application for an Institutional Review Grant includes:
  - ACS Biographical Sketch
  - Statement of Compliance with ACS IRG Acknowledgement Policy
  - Abstract of Proposed Research
  - Description of Proposed Research
  - ACS IRG Budget Form
- A current *curriculum vitae* must be included with the completed application.
- Applications must include a completed, signed University Proposal Transmittal and Approval Form which can be obtained from the Abramson Cancer Center's website: [www.penncancer.org](http://www.penncancer.org). This form is to be signed only by the submitting investigator and the respective Department Chair. The form is to be marked for "Internal Use Only." Applicants to both ACS IRG and Pilot Projects Program must include a transmittal form for each program.
- The application, CV and Transmittal and Approval Form should be sent directly to the Cancer Center. **Do not** submit these to the School of Medicine Business Office or to the University Office of Research Services.
- In addition to submitting hard copies, please **email** your application to Barbara Lopez at [lopezb@mail.med.upenn.edu](mailto:lopezb@mail.med.upenn.edu).

### **Submission Deadline**

The deadline for submitting a completed ACS IRG application is December 15, 2006.

### **Special Instructions for Applicants who wish to be considered for a Cancer Center Pilot Project award:**

- If you also wish to be considered for a Cancer Center Pilot Project award, you must check the box on the cover of the application and complete and return the supplemental budget page with your application. Refer to the Cancer Center Pilot Project Grant Application Instructions for allowable and non-allowable expense items. Funding can occur through one of the mechanisms for the same research project.

**Return the original and five (5) copies of the application to:**

Barbara Lopez  
Research Coordinator  
Abramson Cancer Center of the University of Pennsylvania  
16 Penn Tower/4283  
Telephone: (215) 614-1954  
FAX: (215) 349-8299  
E-mail: [lopezb@mail.med.upenn.edu](mailto:lopezb@mail.med.upenn.edu)

In addition, all applications must be submitted electronically by email to [lopezb@mail.med.upenn.edu](mailto:lopezb@mail.med.upenn.edu).

***Please note that if you do not submit your application electronically, your application will not be considered for funding.***

**Abramson Cancer Center of the University of Pennsylvania  
Application for an Individual Allocation from American Cancer Society  
Institutional Research Grant #IRG 78-002-29**

**SUMMARY OF SUBMISSION GUIDELINES**

	<b>ACS IRG</b>	<b>Cancer Center Pilot Projects</b>
<b>ELIGIBLE</b>	Junior Faculty	All Faculty
<b>INELIGIBLE</b>	Interns, residents, postdocs	Interns, residents, postdocs
<b>OTHER FUNDING</b>	No active nationally competitive research grant (i.e., NIH R29; R01, NSF, ACS)	No national research grant for proposed research project
<b>FUNDING LEVEL</b>	\$5,000 - \$30,000	Maximum \$25,000
<b>AWARD PERIOD</b>	1/1/07 - 12/31/07	3/1/07 - 11/30/07
<b>DEADLINE</b>	December 15, 2006	December 15, 2006

**CHECKLIST**

	<b>ACS IRG only</b>	<b>BOTH (ACS IRG and PILOT)</b>
<b>UNIVERSITY PROPOSAL AND TRANSMITTAL FORM*</b>	√	√
<b>CV</b>	√	√
<b>BIOSKETCH FORM</b>	√	√
<b>ABSTRACT</b>	√	√
<b>RESEARCH PROJECT DESCRIPTION</b>	√	√
<b>ACS IRG BUDGET FORM</b>	√	√
<b>PILOT PROJECTS BUDGET FORM</b>		√

\* Only signatures of investigator and respective chairman required. PLEASE RETURN TO THE CANCER CENTER.

**REMINDER: Please include the original and five copies of the application.**